ACCESS TO PPMS BOOKING SYSTEM

1. In order to access PPMS you will need a ***Unil IT account***.
   If you already have one, please go to **step2**.
   If you don't have one:

- On the *Unil IT page* (French only), go to : *Accès → Obtenir un compte informatique personnel (avec ou sans boîte email)*

- Go to: *demander un compte informatique*. You will need to log in with your edu-ID identity.
  If you don't have one, you can create it here : Switch edu-ID - Registration

- Once you are logged in, fill the *Demande d'un accès Informatique de base (personnel)*) for the creation of an IT account (no Unil mail box will be generated).

- In the drop-down menu below, select: *IVIF -Utilisateurs de la plateforme In Vivo Imaging Facility*

2. Once your Unil IT account is active, please fill the IVIF access form and return it to the IVIF staff.

3. You will receive an invitation by email to activate your PPMS account.
   This account will guarantee access to the booking systems of all Unil Platforms.

> If you encounter any technical problem during the process, please contact:
>
> *it-plateformes@unil.ch*