

# ACCESS TO PPMS BOOKING SYSTEM

- In order to access PPMS you will need a [Unil IT account](#).

If you already have one, please go to **step2**.

If you don't have one:

- On the [Unil IT page](#) (French only), go to : Accès → Obtenir un compte informatique personnel (avec ou sans boîte email)

The screenshot shows the Unil IT service catalog. The left sidebar has a 'Documentation' dropdown menu with an arrow pointing to it. The main content area shows the 'Accéder au service: compte informatique' section with a link 'Obtenir un compte informatique personnel (avec ou sans boîte email)' highlighted with a red box. At the bottom, there is a button 'demander un compte informatique' and a link 'détails des règles de gestion des comptes informatiques'.

- Go to: [demander un compte informatique](#). You will need to log in with your edu-ID identity.

If you don't have one, you can create it here : [Switch edu-ID - Registration](#)

- Once you are logged in, fill the *Demande d'un accès Informatique de base (personnel)* for the creation of an IT account (no Unil mail box will be generated).

- In the drop-down menu below, select: *IVIF - Utilisateurs de la plateforme In Vivo Imaging Facility*

Groupe de personnes auquel vous appartenez\*

IVIF - Utilisateurs de la plateforme In Vivo Imaging Facility

- Once your Unil IT account is active, please fill the IVIF access form and return it to the IVIF staff.

- You will receive an invitation by email to activate your PPMS account.

**This account will guarantee access to the booking systems of all Unil Platforms.**

If you encounter any technical problem during the process, please contact:

[it-plateformes@unil.ch](mailto:it-plateformes@unil.ch)